

Satisfactory Academic Progress (SAP) Policy

Bastyr University

To maintain academic excellence and comply with federal financial aid regulations, Bastyr University has established the following Satisfactory Academic Progress (SAP) policy. This policy applies to all students enrolled in degree and certificate programs, regardless of financial aid status.

SAP Standards

To remain in good academic standing, students must meet the following SAP standards:

1. Grade Point Average (GPA)

- Undergraduate students must maintain a minimum cumulative GPA of 2.0.
- Graduate and professional students must maintain a minimum cumulative GPA of 3.0.

2. Pace of Completion

- Students must successfully complete at least 67% of attempted credits each term to demonstrate progress toward their degree.
- Completion rate is calculated as:
$$(\text{Completed Credits} \div \text{Attempted Credits}) \times 100$$

3. Maximum Timeframe

- Students must complete their program within 150% of the published program length in credit hours.
- For example, if a program requires 120 credits for completion, students must complete the program within 180 attempted credits.

SAP Evaluation

1. SAP will be evaluated at the end of each term for all students.
2. Students who do not meet SAP standards will be notified in writing of their status and the potential impact on their academic and financial aid eligibility.

SAP Status Categories

Good Standing

- Students meeting all SAP standards are in good academic standing.

Warning

- Students failing to meet SAP for the first time are placed on Warning for one term.
- During the Warning period, students remain eligible for financial aid.
- At the end of the Warning term, students must meet SAP standards to return to Good Standing or be placed on Probation.

Probation

- If SAP is not met after the Warning period, students may be placed on Probation if an appeal is approved (see Appeals below).
- Students on Probation must follow an academic plan and meet specific terms to regain Good Standing.

Dismissal

- Students failing to meet SAP standards after Probation or exceeding the Maximum Timeframe may face dismissal from the program.

SAP Appeals Process

Students may appeal a SAP decision if extenuating circumstances impacted their academic performance (e.g., illness, family emergency). To appeal:

1. Submit a written appeal to the Office of Academic Affairs within 10 business days of notification.
2. The appeal must include:
 - Explanation of the circumstances that affected performance.
 - Supporting documentation (e.g., medical records, death certificate).
 - Plan for achieving SAP standards moving forward.
3. Appeals will be reviewed by the SAP Committee. Decisions are final.

Reinstatement of Financial Aid Eligibility

Students regain financial aid eligibility by:

- Meeting SAP standards in subsequent terms.
- Successfully completing an approved academic plan during Probation.

Additional Notes

- Academic progress may also be monitored by individual programs for specific accreditation or licensure requirements.
- This policy is reviewed annually and subject to change.

For questions regarding SAP, contact the Office of Academic Affairs or Financial Aid Office.